



Five-Year Interim Evaluation Report

Please submit two copies of the report and all supporting documents.

The Commission on Independent Schools requires that you submit a Five-Year Interim Evaluation Report due on the date noted in the letter received by the school following Commission action on your evaluation visit. Please provide all the information as directed.

Date of Report _____ **Year & Month of Visit** _____

School _____

Address _____

I. Enrollment

At the time of evaluation visit **Total Enrollment** _____

	PS	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	Totals
Male																
Female																
Day																
Boarding																
Homestay																

As of September 15 for the current year **Total Enrollment** _____

	PS	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	Totals
Male																
Female																
Day																
Boarding																
Homestay																

II. How have school’s Multi-Year Plans been implemented? What are the major accomplishments and what new elements have been added for the next five years? Please provide a copy of your most recent Multi-Year Plan.

III. Major recommendations (as listed in the enclosed notification letter) — Please describe in narrative form further action(s), if any, taken on the major recommendations since the time of the Two-Year Interim Evaluation Report.

IV. Standards — Please review the 2007 Standards for Accreditation. If there are Standards that you feel are no longer being met, please identify them and explain your plan for meeting them.

- V. Questions** — The following questions are based on the Standards. Answering these questions does not require as inclusive a participation process as was required for the Self-Study, but a committee or committees, including a representative group of faculty and administrators, should be formed to work on this report.
1. Who has been involved in discussing and completing this report and reviewing the Standards and how were views of the various broad constituencies of the school included in its preparation?
 2. Has the mission of the school changed since the last visiting committee report was submitted and, if so, how has this affected the program, policies, or climate of the school?
 3. Has the school's enrollment changed significantly in size or nature and, if so, why has this occurred and how have these changes affected the school?
 4. Describe all changes (turnover, attrition) in the faculty and administrative staff during the last five years. Has the school made any improvements or adjustments in its professional development, supervision, or evaluation practices? If so, how have these changes affected the school's programs?
 5. Have significant changes in the program taken place and, if so, how have these changes affected the experience of students, faculty, and parents? As an example, describe one significant change in program.
 6. How has the governance of the school managed any unexpected challenges during the last five years? What plans have been developed to cope with future unanticipated problems such as a natural disaster, a significant reduction in enrollment, or economic depression or inflation?
 7. Have significant changes in the administration of the school taken place and, if so, how have these affected the school?
 8. Have there been any significant institutional, especially financial, issues that have affected the school's programs or students and, if so, what resulting changes are expected in the next five years?
 9. (If applicable) What significant changes in the staff, enrollment, facilities, or procedures of the school's early childhood program have taken place? What changes do you anticipate during the next five years?
 10. (If applicable) Has the residential program of the school changed significantly? Has this affected student learning experiences, quality of life, or the mix of boarding and day enrollment? What plans to change this program are being implemented during the next five years?

VI. Financial Information — Please submit the following:

- An opinion audit, or an independent accountant review with management letter, or Diocesan Report on School Finances, or other approved alternative
- The operating statement and balance sheet (if available) for the most recently completed year with a comparison between budgeted income and expense figures and actual results
- The current operating budget
- The most recent year-to-date operating statement

Signature of Head of the School

Signature of Follow-Up Chair