



New England Association of Schools and Colleges
 Commission on Independent Schools
 209 Burlington Road
 Bedford, MA 01730-1433



Association of Christian Schools International
 Northeast Region
 Village West, 25 Country Club Road # 203
 Gilford, NH 03249-6972

ACCREDITATION INTERIM PROGRESS REPORT

Date of Report _____

Name of School: _____

Address: _____
Street City State Zip

Accreditation is more than a standard; it is a process. The Interim Progress Report is a valued part of that process. Use it to verify that the process is on-going and reflects the school's commitment to excellence. Our prayer for you is that you will be able to budget the time to carefully complete this report. It should be a source of recognizing God's blessings to the school since the accreditation visit.

If your school is K-12 and only the elementary or secondary school is accredited, the information given should be only for the accredited grades in your school.

PART I

Please correct any of the following information about your school *for the year in which the school was accredited.*

1. The year the school was accredited _____
2. Date accreditation expires _____
3. Grade levels accredited _____
4. Number of students in the accredited grade levels _____
5. Number of full-time
 - a) Faculty members _____
 - b) Administrators _____
6. Number of part-time
 - a) Faculty members _____
 - b) Administrators _____

PART III

Maintenance of Standards

1. Have the philosophy, mission, or objectives of the school changed in any substantive way?
Yes _____ No _____ If yes, please explain. (*Attach explanation.*)
2. Please give the following information about how your school is meeting the ACSI certification requirements of 80 % at the Temporary or above level.

	(a) Year the School was Accredited		(b) Present Year	
<u>a. Administrators</u>	<u>Number</u>	<u>%</u>	<u>Number</u>	<u>%</u>
Temporary	_____	_____	_____	_____
Standard	_____	_____	_____	_____
Professional	_____	_____	_____	_____
No Certification	_____	_____	_____	_____
<u>b. Faculty</u>	<u>Number</u>	<u>%</u>	<u>Number</u>	<u>%</u>
Temporary	_____	_____	_____	_____
Standard	_____	_____	_____	_____
Professional	_____	_____	_____	_____
No Certification	_____	_____	_____	_____

NOTE: If your school is not meeting the requirements, please explain and provide a plan for addressing this issue. (*Attach explanation.*)

3. Financial Information

Submit a letter from your accountant stating the date of the latest audit review. (ACSI requires an annual independent audit review completed by a person who is not a member of the school or church board, employee, or spouse of an employee of the school or church.)

In addition, please submit the following:

- The operating statement and balance sheet for the most recently completed year with a comparison between budgeted income and expense figures and actual experience
- The current operating budget
- The most recent year-to-date operating statement (*N/A for reports due in October 1*)

4. Identify any changes in the structure of the school board, administration, or school organization.

5. Report on your updating of the curriculum and scope and sequence guides. Identify changes which have been made since the Committee was on campus.

6. Note any substantive changes in the school program since the school achieved accreditation (additions or deletions to the school program/curriculum).
7. Note any significant changes and/or needs in the school's facilities.

PART IV

Report on Part II-Reflection, Recommendations, and Issues for Further Discussion – The Commission wishes to know what has been accomplished since the evaluation in carrying out the plans that the school made for itself during the self-study process. Please describe, in narrative form, the action(s) taken on each aspect of the plans outlined in Part II. Please include documentation where feasible (e.g., a long-range planning report). Take special care to explain and/or to include appropriate information to justify a PLANNED FOR THE FUTURE or REJECTED status of any item.

PART V

Multi-Year Plan – Submit a Multi-Year Plan incorporating items from the Self-Study Part II and Major Recommendations that have not been accomplished or are in process. Other strategic or long range plans may be integrated into the Multi-Year Plan. Describe how the Multi-year Plan was developed and who was involved.

PART VI

In this section the school may address any question(s) to the Commission. The counsel of the Commission is available to all accredited and candidate schools.

Chief School Administrator _____
(Print) (Signature)

Board Chairperson _____
(Print) (Signature)

Date _____