

## **Procedures for Nomination of Commission Members**

From Minutes, Commission on Independent Schools, October 16, 1973.

On MOTION made and seconded, it was

VOTED: To adopt the nomination procedure as amended. The text of the policy as adopted follows:

"A letter is to be sent to the head of each member or affiliate school, diocesan school superintendent(s), state or regional association of independent schools, and other interested parties.

This letter will spell out some of the expectations of the Commission, solicit their suggestions, and ascertain their personal interest and availability.

1. In all letters there will be a statement of the fact that we are soliciting names for a member-at-large. (A sample letter will be prepared for review by the Commission.)
2. In states where CIS vacancies will exist, a special paragraph will be inserted in the letter requesting nominations to fill the vacancy in that state.
3. An Ad Hoc nominating committee appointed by the chair of the Commission would meet prior to the fall meeting of the Commission, review the suggestions and any other names they might have to consider and prepare a slate of suggested candidates. These people would be approached to ascertain their interest and availability if nominated. The suggestions would be presented to the Commission at its fall meeting. The Nominating Committee will report at the meeting of institutional delegates at the Annual Meeting of the Association. A vote for nominees will follow."