

## **Sale or Distribution of NEASC Mailing List**

It is the obligation of NEASC to protect the privacy of its members through control of the association's membership list. In view of this obligation, the NEASC membership list will be distributed or sold in the following circumstances only:

1. The membership list may be released to NEASC members who are engaged in survey research projects of benefit to evaluation/accreditation with the approval of the Executive Director. In such cases, the researcher may obtain the list providing that said researcher agrees to:
  - a. "one-time" usage of the list
  - b. maintenance of confidentiality regarding membership information
  - c. sharing of research results with the association
2. The membership list may be released to other professional associations with the approval of the Executive Director on a reciprocal exchange basis. In such cases, neither association may resell the other's listings or use it for any purpose except that agreed upon in writing.
3. The membership list may be sold to educational publishers for the purpose of book distribution. In such cases upon the NEASC Executive Director's receipt of a publisher's request, the list may be sold at a cost of 25 cents per name.
4. With approval of the Executive Director, the membership list may be released/sold to other educational agencies/organizations that are engaged in activities directly related to education.

The NEASC membership list will not be released for any purpose other than those noted above without special permission from the Executive Director of the Association.

Adopted by NEASC Board of Trustees  
May 20, 1992