

Budget for the Self-Study and Visit

The cost of the Self-Study will depend on how the school organizes the work. A large or complex school may find it necessary to grant a course reduction to the Self-Study Coordinator or to hire someone familiar with the school to assume this role. If there is extensive editing to be done, this may call for additional compensation. Administrative work may or may not fit into the regular schedule of school staff.

The school may estimate its expenses for the Visiting Committee fairly accurately once the size of the team is known. The primary expenses are three nights lodging with a private room and bath for each committee member, a meeting room at the hotel, meals from Sunday dinner through Wednesday lunch, and travel expenses of committee members. The school is also responsible for the expenses of the Visiting Committee Chair for a pre-visit.

The Commission requires an independent accountant's review with management letter, an audit, or an approved alternative report of finances at the time of the visit and again with the Five-Year Interim Evaluation Report. The expense for this requirement should be anticipated.