

Two-Year Interim Evaluation Report

Please email your report and supporting documents to: CISreports@neasc.org

NOTE: The Report should be emailed in either Word or non-image PDF Format

The Commission on Independent Schools requires that you submit a *Two-Year Interim Evaluation Report* due on the date noted in the letter received by the school following Commission action on your evaluation visit. Answering these questions does not require as inclusive a participation process as was required for the Self-Study, but a committee or committees, including a representative group of faculty and administrators, should be formed to work on this report. Please provide all the information as directed.

Date of Report _____ Year & Month of Evaluation Visit _____

School _____

Address _____

I. Enrollment

Total Enrollment (at the time of evaluation visit): _____

| | PS | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | PG | Totals |
|------------|----|---|---|---|---|---|---|---|---|---|---|----|----|----|----|--------|
| Male | | | | | | | | | | | | | | | | |
| Female | | | | | | | | | | | | | | | | |
| Non-binary | | | | | | | | | | | | | | | | |
| Day | | | | | | | | | | | | | | | | |
| Boarding | | | | | | | | | | | | | | | | |
| Homestay | | | | | | | | | | | | | | | | |

International students included in the above table who are not U.S. residents:

| | | | | | | | | | | | | | | | | |
|----------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Day | | | | | | | | | | | | | | | | |
| Boarding | | | | | | | | | | | | | | | | |
| Homestay | | | | | | | | | | | | | | | | |

Total Enrollment (as of September 15 for the current year): _____

| | PS | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | PG | Totals |
|------------|----|---|---|---|---|---|---|---|---|---|---|----|----|----|----|--------|
| Male | | | | | | | | | | | | | | | | |
| Female | | | | | | | | | | | | | | | | |
| Non-binary | | | | | | | | | | | | | | | | |
| Day | | | | | | | | | | | | | | | | |
| Boarding | | | | | | | | | | | | | | | | |
| Homestay | | | | | | | | | | | | | | | | |

International students included in the above table who are not U.S. residents:

| | | | | | | | | | | | | | | | | |
|----------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Day | | | | | | | | | | | | | | | | |
| Boarding | | | | | | | | | | | | | | | | |
| Homestay | | | | | | | | | | | | | | | | |

- II. Reflection on Part II of the Self-Study** - Please describe, in narrative form, the action(s) taken on each aspect of the plan the school set for itself in Part II of the Self-Study. Include the names and positions of those who served on follow-up committees and the process followed by the committees. Include documentation where feasible.
- III. Report on the Major Recommendations** – In narrative form, please describe the action(s) taken on each major recommendation listed in the Commission’s letter. Please include documentation where feasible.
- IV. Report on the Standard Specific Recommendations** – Please list below every recommendation within the body of the Visiting Committee Report. Indicate the status of each recommendation and action taken as of this Two-Year Report as follows: *Completed, Ongoing, To be completed within one year, Planned for the future, or Rejected*. Any recommendation that is *Planned for the future* or *Rejected* must be justified in an attached narrative.

| Standard Specific Recommendations | Status as of Two-Year Interim Report | Additional Comments |
|---|--------------------------------------|---------------------|
| Standard 1: Mission | | |
| Standard 2: Governance | | |
| Standard 3: Enrollment | | |
| Standard 4: Program | | |
| Standard 5: Experience of the Students | | |
| Standard 6: Resources to Support the Program | | |
| Standard 7: Early Childhood | | |
| Standard 8: Residential and Homestay Programs | | |

| | | |
|---|--|--|
| Standard 9: Faculty | | |
| Standard 10: Administration | | |
| Standard 11: Evaluation and Assessment | | |
| Standard 12: Health and Safety | | |
| Standard 13: Communication | | |
| Standard 14: Infrastructure | | |
| Standard 15: Accreditation Process | | |

V. Planning for the Future – Write a brief narrative articulating your vision for the school, considering the key elements necessary for long-term viability and growth. Please submit a **Long-Range Plan**. This plan should incorporate items from the Self-Study Part II, major recommendations from the Commission that have not yet been accomplished, and align with your vision and goals for the school.

VI. Financial Information – Please submit the following:

- The operating statement and balance sheet for the most recently completed year with a comparison between budgeted income and expense figures and actual experience
- The current operating budget
- The most recent year-to-date operating statement (*N/A for reports due September 15*)

Signature of Head of the School

Signature of Follow-Up Chair

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