## **NEASC ACCREDITATION PORTAL**

# First Report of Progress and Planning



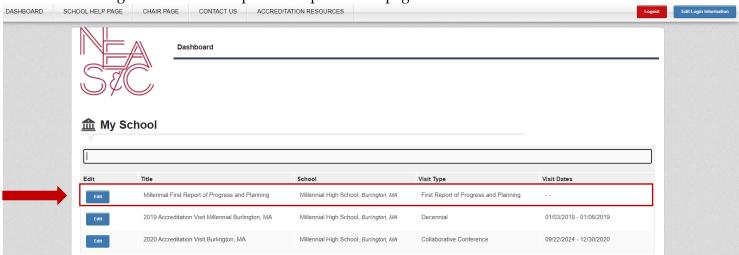
accportal.org/cpsvision

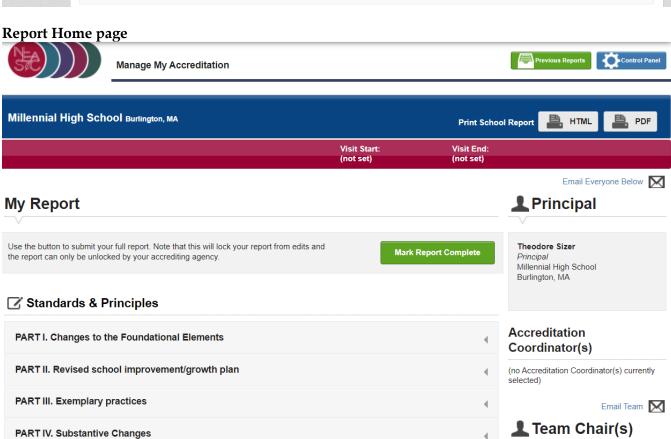
#### Logging into the Portal

• Go to the Accreditation Portal <u>www.accportal.org/cpsvision</u> and login using your credentials assigned to you by NEASC

Commission on Public Schools – Vision for Learning NEASC Accreditation Portal	
Username:	
rmarconnot	
Password: (forgot your password?)	
Submit	

 Once logged in you will see the accreditation portal dashboard. Click "Edit" next to the report you will be working on and this will open the Report Home page



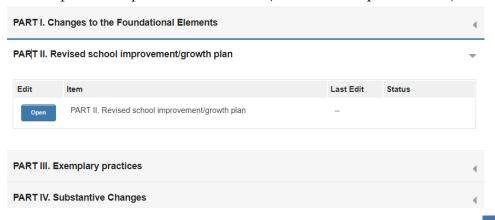


#### First Report of Progress and Planning

- Begin working on the FRPP by going to the "Report Home" page
- You will need to provide responses to Parts 1-4 in Standards & Principles Section



• Click "Open" to respond to each section (click the < to open Parts 1-4)



Be sure to click, "Save All Responses," before exiting each section of the report

Save All Responses

**Part I** – Please give us the ratings for each of your Foundational Elements at the time of the Decennial visit and the rating that you would give yourself now. If the ratings are the same, no explanation is needed. If the ratings are different, please provide an explanation.

**Part II** – Please upload your revised school improvement and growth plan that is based on the Next Steps provided you in your Decennial Report.

Part III - Please let us know of any exemplary practices in your school or district.

**Part IV** – Please provide any substantive changes that have occurred since the Decennial visit. (If there are none, leave it blank.)

Once the report is completed click the "Mark Report Complete" button at the top of the Homepage

### My Report

Use the button to submit your full report. Note that this will lock your report from edits and the report can only be unlocked by your accrediting agency.

Mark Report Complete

Once you click the "Mark Report Complete" button you are submitting your report and you will not have editable access to the report \*

<sup>\*</sup>If you accidentally click "Mark Report Complete" contact Rachelle Marconnot at <u>rmarconnot@neasc.org</u> to have the report unlocked